



MURRAY CITY COUNTRY COAST GP TRAINING

Title:	Practice Experience Program (PEP) Assessor (Multiple vacancies)
Reports to:	Lead Medical Educator PEP
Location:	Flexible and Remote work locations
Time Fraction:	As required

Our vision:

Enhancing community health and wellbeing through leadership in general practice education, training, research and workforce development.

Our mission:

- To be the Regional Training Organisation (RTO) of choice by developing organisational efficiency
- Produce high quality General Practitioners
- Retain General Practitioners in the workforce post fellowship

Position Overview:

The Regional Training Organisation (RTO) region known as Murray City Country Coast (MCCC) GP Training covers a region that encompasses North Western and North Eastern Victoria, the greater Albury region into Southern New South Wales, central Victoria, South Western Victoria and the North and Western metropolitan Melbourne area which covers approximately 40% of the population base of Melbourne. The primary responsibility of this organisation is delivery of the Australian General Practice Training (AGPT) program and other related education and training programs such as the Practice Experience Pathway (PEP).

The Practice Experience Pathway (PEP) at MCCC

The Royal Australian College of General Practitioners (RACGP) PEP program is a nationally consistent education framework and funded by the Department of Health under the Rural Health Strategy. The objectives of the program are to enable non-vocationally registered (non-VR) doctors practising in general practice to access an education support program to suit their individual work commitments, education needs and the vocational qualifications of the RACGP.

MCCC will support the PEP program participants by sharing training resources and infrastructure to provide the educational support needed. The program participants are located in various practice locations across Western Victoria.

The role of the PEP ME assessor is to undertake clinical assessments of General Practice workplace-based skills and to provide the participant with feedback and opportunities for self-reflection. The early identification of problems is key to the role. The focus of the workplace-based assessment (WBA) is on patient

centred communication skills, clinical reasoning, management and professionalism, rather than the assessment of knowledge.

The specific assessment domains are

- Communication and consultation skills
- Clinical information gathering and reasoning
- Making a diagnosis, decision making and reasoning
- Clinical management and therapeutic reasoning
- Partnering with the patient, family and community to improve health through disease prevention and health promotion
- Professionalism
- General practice systems and regulatory requirements
- Procedural skills
- Managing uncertainty of undifferentiated conditions

Key Responsibilities:

Assessor (time allowance 4-5 hours per participant per term plus travel if required)

Direct observation

- Undertake direct observation of consulting skills. Methods for this include but are not limited to simulated consultations in a group setting, External Clinical Teaching Visits (ECTV), reviewing videotaped consultations or viewing streamed consultations via online media.
- Complete a mini-CEX rating form for 4 observed cases and submit to the RACGP PEP portal

Clinical Case analysis

- Undertake clinical case analysis. Methods for this include random case analysis and/ or case-based discussions (pre-submitted by participant on the RACGP PEP portal) during a practice visit, via videoconference or during small group activities
- Complete a clinical case analysis rating form for minimum of 2 cases and submit to the RACGP PEP portal

Assessors are required to appropriately manage and escalate any observed or identified critical incidents to the Lead ME (PEP) and Program Manager (PEP) and to AHPRA if indicated.

Selection Criteria

Essential

1. Medical Practitioner with current unconditional medical registration with AHPRA
2. Experience in working in general practice in settings relevant to MCCC's contexts
3. Able to work effectively and cooperatively as a member of a professional team while being individually accountable
4. Demonstrated interest and expertise in promoting education and training
5. Current medical indemnity insurance
6. Preparedness to undertake specific training relating to the RACGP PEP program
7. Ability and preparedness to travel to regional communities and or educational events or workshops, some of which may be on weekends

Desirable

8. Postgraduate or higher degree qualifications in education

Organisational Relationships:

- Reports to the Lead Medical Educator (PEP)
- Works closely with the Program Manager (PEP) and Training Support Officer (PEP)

- Works collaboratively with other MCCC Senior Medical Educators, Medical Educators and staff of the regional offices
- Work in collaboration with RACGP PEP program medical educators and staff and other stakeholders from various health and education organisations

Workplace Health & Safety:

Ensure that work and services are provided in a safe manner at all times by regularly reviewing practices and environment, being familiar with OH&S legislation and by participating in OH&S training or drills where required.

Continuous Quality Improvement:

Identify continuous quality improvement opportunities; participate in the development of quality procedures and processes and contribute to internal and external continuous improvement activities as required.

Performance Management Framework:

Actively participate in supervision and an annual performance review framework process